



NRWC Governance Committee

Minutes

Notice has been given that the National Rural Women's Coalition Ltd
Governance Committee Meeting
9th December 2024 2pm (NSW/VIC) 1pm (QLD)

Zoom / Virtual

Governance Committee: Wendy Hick, Cr. Jan Clifford OAM, Keli McDonald

- Welcome & Acknowledgement of Country - Wendy Hick 2.09pm
- Attendance – Wendy Hick, Keli McDonald, Jess Davis, Jan Clifford
- Absent – N/A
- Apologies – N/A
- Secretariat – Keli McDonald and Jess Davis

1. Review and Approve Previous Minutes

Minutes of the last Governance Committee Meeting held 17th July 2024 - attached

Motion – *“Acceptance of the Minutes from the last Governance Committee Meeting held 17th July 2024.*

Minutes endorsed by Wendy and Jan.

2. Actions Taken Since Previous Meeting

Change in governance committee as part of the AGM. Natalie stepped down and Wendy took over.

3. Business Arising

No Business arising from last meeting. Starting fresh with fresh committee

4. New Business

4.1 Policy Timetable Review (attached)

Communications Policy – to be reviewed

- Under new grant guidelines 40% of our business is going to come from 100% of our workplan. Broad/wider communications with grassroots rural women and networks. This will also tie in with sponsorship and partnerships, which will make up approx. 60% of our work.
- Sponsorship Policy also needs to be looked into/designed, as moving forward this shall help make up short falls in funding arrangements with other projects NRWC may like to proceed with.
- Wendy suggesting maybe we could meet up before Strategic Planning meeting to be held in January 2025 – spend the Friday in Adelaide together and do it as face to face. Release of endorsement to happen as part of this meeting in January 2025.
- Wendy is going to go away and read policies via website and then come back with a priority list.
- Jess – Send draft copy of Epidemic/Pandemic Policy to Wendy. It may just need an eye running over it and then put forward to board.
- Keli + Jess – look at ESOSOC and AI Technology options. Agreed that Jo to have a look over AI technology document once in draft. Keli and Jess to have a draft on these policies provided on email to Jan and Wendy a week before we meet in January.
- Review policies annually as best practice.

Notification has just come through on new AWiA nomination.

- ASIC to be updated, nomination announcement, website updated, nomination forms provided.
- Keli to go back to AWiA to confirm the start date of the AWiA nomination. This shall then provide a date to work towards for ASIC registration and future planning of event invites etc. Confirm when an announcement can be made. Keli suggested a newsletter be sent to farewell Natalie and introduce Cressida.
- Jan shall ring Natalie to provide well wishes, and we will post her a gift.
- Keli is going to now see if she can tie in new director inductions with both Skye and Cressida in one session/meeting as such.

Dr Skye Charry has also requested an announcement about getting onto the AGEC board to be put onto LinkedIn and other social media platforms please. Maybe all announcements could be combined into one.

Spreadsheet on Member Orgs – was done as part 20th Yearbook. Share this with Wendy as need to look into how registrar should be presented and kept.

- Wendy to look up the constitution and how this information needs to be reflected. Current registrar is required. How do we want this to look. Keli would like this imbedded into the AGM.

5. Next Meeting Date/Time

Date: 17th January 2025

Time: 9am

Catch up before Strategic Planning meeting in Adelaide

6. Meeting Closed

Closed: 3.10pm