



## NRWC Governance Committee

### Minutes

**Notice has been given that the National Rural Women's Coalition Ltd**

Governance Committee Meeting

Wednesday 17 July 2024, 12-1pm

**Zoom / Virtual**

**Governance Committee: Natalie Sommerville, Dr Mel Bournnell, Cr. Jan Clifford OAM, Keli McDonald**

#### **General:**

- 12:10 Open Meeting & Welcome & Acknowledgement of Country - Natalie Sommerville (Company Secretary)
- Attendance – Dr Melanie Bournnell & Natalie Somerville (Natalies' connectivity was patchy so she asked Melanie to Chair) , Keli McDonald
- Absent:
- Apologies - Jan Clifford (apologies received via email)
- Secretariat – Keli McDonald

### 1. Review and Approve Previous Minutes

Minutes of the last Governance Committee Meeting held 18 March 2024 - attached

Motion – *“Acceptance of the Minutes from the last Governance Committee Meeting held 18 March 2024”*

Moved: Melanie Bournnell

Seconded: Natalie Sommerville

### 2. Actions Taken Since Previous Meeting

Actions noted

- Stipend Policy Endorsed by the Board – 12th February 2024 – Signed by Company Secretary 19 March 2024 – Completed
- Immediate Past President Policy - to be reviewed below

### 3. Business Arising

3.1 **Immediate Past President Policy for endorsement** – attached. Discussion on the latest draft. Changes made. This is ready for Board endorsement

3.2 **Ambassador Policy**– Keli to Update as per discussions and per feedback from Board in Whats App Group

3.4 **Travel Policy** – Changes have been made by Governance Committee and this policy is ready for Board endorsement

3.5 **Responsible Behaviour Policy** – updated and endorsed ready to for the Board

Outstanding – Keep as a standing order till completed

ESOSOC - Policy - Keli to complete Deep Drive into Policy and procedure for ESOSOC

Noted that need to look into the impacts and influences AI technologies – Especially Zoom

### 4. New Business

Policy Review

Keli to prepare next policies for committee to review

### 5. Next Meeting Date/Time

Date:

Time:

### 6. Meeting Closed

Time: 13.15