



## NRWC Annual General Meeting – Member Organisations

### Minutes

Notice was given that the National Rural Women's Coalition Ltd  
Annual General Meeting – Member Organisations  
was held virtually (Zoom) November 29, 2023, 9:30am. DST (NSW)

### Business

Meeting opened at 9:23am

- Welcome – Leonie Noble
- Acknowledgment of Country – Keli McDonald
- Attendance – Jan Clifford / Jacqueline Brotherton / Nicole O'Reilly / Karen Holder Join 9:52am / Natalie Sommerville (By Phone) 9:36am
- Apologies – Auditor (David McDonald)
- Observers - Jo Stewart Rattray – Non-Member Stake Holder / Kylie Spears - ALGWA / Coral Ross - AGEC 9:56am
- Guest – Auditor
- Secretariat – Keli McDonald & Gay Quelch

Minutes of last Annual General Meeting held 23 November 2022 - **Appendix 1**

Motion “Minutes from the Annual General Meeting held on 23<sup>rd</sup> November 2022 be accepted”

Moved: Jan Clifford

Seconded: Nicole O'Reilly

### 1. Reports (circulated with Board papers and as tabled in annual report, copies supplied)

- Audited Financial Statements and Auditors Report - **Appendix 2**

Response from the Auditor – Apologies / Keli McDonald explains Audited Financial Statements with management letter.

1.1 Receive Accounts for 2022/23



### 3. 2023 – 2024 NRWC Ltd Place of Business, Registered Office, and Post Office

#### Address

##### Motion

*“That the NRWC Ltd Place of Business and Registered Office will be Kels Country Pty Ltd, Suite 10-11, 203 Conadilly St GUNNEDAH NSW 2380.*

*“That the NRWC mailing address is PO Box 474 GUNNEDAH NSW 2380”*

Moved: Jan Clifford

Second: Natalie Sommerville

### 4. Appointments and Appointment of Office Bearers 2023 – 2024

#### Appendix 4

President Leonie Noble passes the chair to Ms. Keli McDonald for the official election of the 2023-2024 Executive.

Leonie Noble thanks the current and previous Board members who she has worked with. Over recent years NRWC has increased its visibility with some huge wins and Leonie says she continues to be inspired and in awe of the work that is achieved by this Board. Leonie would also like to thank the Secretariat Keli McDonald and Gay Quelch.

##### Responses

Cr Jan Clifford – Grateful to Leonie for how welcoming, patient, tolerant she is, for all the work with NRWC and what BIG shoes must be filled.

Jo Stewart-Rattray – The Impact that has been made Internationally.

Karen Holder – Acknowledged the work Leonie had provided to the WISA Board and to her personally.

Coral Ross – Thanks Leonie for all that she had learnt from her whist on the Board of NRWC. A great advocate for gender equality,

Keli McDonald – Read Letter from Senator the Hon Katy Gallagher, Minister for Women, and was presented with coffee table book.

The Nominations from the member organisations:

Member Organisations	2017-2018 Representative	2018-2019 Representative	2019-2020 Representative	2020-2021 Representative	2021-2022 Representative	2022-2023 Representative	2023-2024 Representative
Australian Women in Agriculture	Sarah Parker	Sarah Parker	Sarah Parker	Sarah Parker	Sarah Parker	Natalie Sommerville	Natalie Sommerville

(AWiA)							
Australian Local Government Women's Association (ALWGA)	Alwyn Friedersdorff	Coral Ross	Jan Clifford	Jan Clifford	Jan Clifford	Jan Clifford	Jan Clifford
Country Women's Association of Australia (CWAA)	Dorothy Coombe	Tanya Cameron	Tanya Cameron	Tanya Cameron	Tanya Cameron – till Dec 2021	N/A	N/A
National Rural Women's Health Alliance (NRHA)	Dr Kim Webber/Geri Malone	Dorothy Coombe	Katherine Isbister	Melanie Saba	Melanie Saba/Heather Kneighley	Nicole O'Reilly	Nicole O'Reilly
Transport Women Australia Ltd (TWAL)						Jacqueline Brotherton	Jacqueline Brotherton
Women in Seafood Australasia (WiSA) <i>Note: Previously Women's Industry Network Seafood Community (WINSK)</i>	Leonie Noble	Leonie Noble	Leonie Noble	Leonie Noble	Leonie Noble	Leonie Noble	Karen Holder

Member Representative Name	Years of Service to June 2023
Natalie Sommerville	1 of 9
Jan Clifford	4 of 9
Leonie Noble	9 of 9
Nicole O'Reilly	1 of 9
Jacqueline Brotherton	1 of 9

Nominated annually with a maximum of 9 years

Election of the Executive:

I declare all positions vacant; nominations have been received from:

Position	Nominee	Moved	Seconded
President	Cr Jan Clifford	Nicole O'Reilly	Jacqueline Brotherton
Vice President	<a href="#">See next meeting of Directors Position for Jo Stewart-Ratray</a>		

Company Secretary*	Natalie Sommerville	Jacqueline Brotherton	Jan Clifford
Treasurer	Jacqueline Brotherton	Nicole O'Reilly	Natalie Sommerville

- President – Cr Jan Clifford
- Vice President – Jo Stewart-Ratray – official voted as a Director at the next meeting
- Company Secretary – Natalie Sommerville
- Treasurer – Jacqueline Brotherton

*Congratulations to the following Executive Directors*

Keli McDonald hands the chair to the President – Jan Clifford / Keli continues;

\*Company Secretary can also be the NRWC's CEO

#### MOTION

*'That Keli McDonald, CEO, is co- Company Secretary of the National Rural Women's Coalition'*

\_Moved: Jacqueline Brotherton

Second: Nicole ORIelly

## 5. Setting of Annual Director's Stipend

Stipend is paid to Directors that physically attend a meeting representing NRWC. Currently the stipend to attend the face-to-face Board Meetings is \$150 for a minimum of a 5-hour day.

Motion *"The stipend for the 2023-2024 Financial Year is \$..... and paid in-line with the Stipend Policy"*

Moved:

Seconded:

*Note: Board adjourned decision, asking the Finance committee to put forward a recommendation at the next Board meeting.*

## 6. 2023-2024 President's Honorarium

Presidents Honorarium is currently \$6000 per annum and paid quarterly (4 x \$1500.00) which can be taken as a wage or as reimbursement.

Motion. *"The President's Honorarium for the 2023-2024 Financial Year is \$6000 and paid in-line with the President's Honorarium Policy"*

Moved:

Seconded:

## 7. Membership Subscriptions 2023- 2024

Motion. “The Annual membership for 2023-2024 will be set at \$0.00 in-line with article 4 of the Constitution)”

Moved: Natalie Sommerville

Seconded: Nicole O’Reilly

## 8. Annual General Meeting 2024

The date/location for the 2024 Annual General Meeting will be determined at a future General Meeting of the NRWC Board.

[Cr Jan Clifford – Next meeting with new directors](#)

[Keli McDonald to send out calendar dates for all Directors to agree with.](#)

## 9. Close

**Meeting closed at: 10:26am (NSW)**