



NRWC Finance and Risk Committee

MINUTES

Finance Committee Meeting

5th June 2025

ZOOM – 2pm (NSW + QLD) 1.30pm (SA)

Finance Committee: Karen Holder (Treasurer), Cr. Jan Clifford OAM, Wendy Hick, Keli McDonald

- Welcome & Acknowledgement of Country – Meeting opened at 2:06 pm = Karen acknowledged the Kurna people at the traditional lands and custodians of the Adelaide Plains.
- Attendance – Karen Holder & Wendy Hick
- Absent – NIL
- Apologies – Jan Clifford OAM
- Secretariat – Keli McDonald
- Declaration of Conflict of Interest – Nil

1. Review and Approve Previous Minutes

Minutes of the last Finance Committee Meeting held **12th May 2025 – Appendix 1**

Motion – *“Acceptance of the Minutes from the last Finance Meeting May 2025.*

Moved: Karen Holder

Seconded: Wendy Hick

2. Actions from the Previous Meeting

ACTION - *Need a new strategy for the next financial year.*

- Discussed at May Board Meeting. NRWC still have one project to confirm; this is currently demonstrated in the submitted AWP as emerging issue. There is a budget allocated.

ACTION – *Review subscriptions, with the possibility of eliminating/reducing some items (for example Dropbox storage, Microsoft, mailboxes and telephone) to help reduce costs. (Keli + Jess)*

- Download the NRWC Dropbox to an external drive and to either the NRWC Microsoft Google Space or to KOMSS Share drive - ensure we have more than one back up – this will save circa \$1200
- Website is the preference to keep the archive
- Drop Box regular subscription rather than the business subscription - look at View Only to protect from accidental deletion and supply access and passwords to Company Secretary as a risk mitigation process

ACTION – Keli to prepare a draft budget and discuss with Karen if suitable to present at the next board meeting

- Budget prepared and AWP prepared and provided to OFW with in timeframe – please see attached
- AWP and budget have been provided to the OFW in line with the timeline. Both reports were discussed with the Finance Committee and explanations on the splitting of contractor time over projects given.

ACTION – Keli to explore alternative options for attending the Agrifutures Dinner + Awards, considering trying to be cost effective

- In consultation with the President and Treasurer and with after this was also raised at the May Board meeting the decision was to send Keli McDonald and Dr Skye Charry (minimal travel cost – put one-night accom). In the interim, dates have been changed due to new Parliamentary sitting dates being announced so the event has been moved to later in the year. Finance committee advised of this change in date.

3. Finance Report

Appendix 2

Motion: The May 2025 Finance Report has been reviewed and is accepted.

Moved:

Second:

ACTION - Keli to provide Finance Report after meeting with an endorsement sent separately.

Discussion on using the meeting funds for a Policy Working Group – MUSTER.

4. Risk

YRRRAP – low risk of push back on contraception survey on religious or ‘right to life’ grounds. We did try hard to mitigate this with the questions being clearly on self determination

5. General Business

Consultations and Stakeholder Engagement

Invitation to attend ICPA – Annual Conference in Adelaide made to President & CEO has been regretfully declined due to cost.

RAI Summit has been moved to October - decision yet to remade on attendance

Women for Election – Keli attending – first week of July – cost will be reimbursed

Contractors

We have engaged:

Agenda Ag Advisory (Pip Job - NSW)– Situational Report on the Keep the Sheep impacts on rural women in WA - \$1000

Dr Sarah Casey & team – (QLD) University of Sunshine Coast – no charge – Climate Change project

Reasy Designs - - (NSW) – Annual Report graphic design - \$1000 plus over runs at \$45/hr

In the process of engaging:

Kathleen Tonini – (VIC) – Situational Report on the travel and accommodation inequity across Australia impacting RRR Women – up to \$5000

6. Any Other Business

- Discussion on new policy writer possible engagement – Keli to interview
- Discussion on membership of NRWC and possibility of need of a new member org
- Discussion on process for AGM, Annual Report - need of reports, Wendy to double check Director Attendance at meetings before publishing, will send out to Directors for checking, Keli to write to all Member Org to nominate their new Director.
- Keli expressed a desire for more groups that represent the NT – suggestion of the Northern Territory Cattleman’s Association and to contact Rashida Khan (MUSTER23/24) for any other groups.

7. Next Meeting

3th July 2025 2pm – date discussed and updated to reflect availability of Directors

11th August 2025

8th September 2025

13th October 2025

10th November 2025

8th December 2025

8. Meeting Closed

Meeting closed: 3.28pm (NSW)

APPENDIX 1 – MAY FINANCE MEETING MINUTES



NRWC Finance and Risk Committee

Minutes

Finance Committee Meeting

12th May 2025

ZOOM – 1pm (NSW + QLD) 12.30pm (SA)

Finance Committee: Karen Holder (Treasurer), Cr. Jan Clifford OAM, Wendy Hick, Keli McDonald

- Welcome & Acknowledgement of Country – Karen Holder 1.05pm
- Attendance – Wendy Hick, Karen Holder
- Absent – Nill
- Apologies – Jan Clifford OAM
- Secretariat – Keli McDonald
- Declaration of Conflict of Interest – Nill

1. Review and Approve Previous Minutes

Minutes of the last Finance Committee Meeting held **14th April 2025 – Appendix 1**

Motion – *“Acceptance of the Minutes from the last Finance April 2025.*

Moved: Karen Holder

Seconded: Wendy Hick

2. Actions from the Previous Meeting

YRRRRAP

- Raised possible conflict of interest for new YRRRRAP member – OFW responded that not a conflict with contract. The candidate was invited to April meeting but did not attend. We have not followed up.
- New NETWORK member Raise Our Voice has been contacted for input into survey

Dr Sarah Casey - University Sunshine Coast

- Dr Sarah Casey is Senior Lecturer and Discipline Lead in Communication. She holds a PhD in Media, Communication, and Feminist Cultural Studies. She is the President for the Australian Women’s and Gender Studies Association, the peak body for such research in Australia. Her research is cross-disciplinary, and she collaborates with a range of colleagues across creative

industries, business, the sciences, and health. Sarah has led industry and government funded projects exploring the lived experiences of rural women. She is regularly invited to provide opinion to government and media about issues such as innovative solutions for women's economic security due to conditions such as long-term drought. Sarah leads a series of projects called '[Stories of Country Women](#)', and is committed to the public, accessible dissemination of academic research through microdocumentaries and podcasts. Sarah's work was included in *The Conversation's* annual yearbook, *2022: Reckoning With Power and Privilege*. She is the co-author of two academic books, and is published in high-ranking journals such as *Sociologica Ruralis*, *Gender and Education*, and *Feminist Media Studies*. She is an experienced supervisor and has supported several Honours and Higher Degree Research students to completion. Sarah is a Fellow of the Higher Education Academy (UK).

- NRWC will be working with her team as part of stage one of the Climate Change project – much of the work will be provided for free through the university. Any private requests to Dr Casey will need expenses to be negotiated.

3. Finance Report

Appendix 2

Motion: The April 2025 Finance Report has been reviewed and is accepted.

Moved: Karen Holder

Second: Wendy Hick

Carried

- * Keli identified an error in current budget and the need to address it
- * Suggested to review the CPI rate halfway through the financial year.

ACTION - *Need a new strategy for the next financial year.*

ACTION – *Review subscriptions, with the possibility of eliminating/reducing some items (for example Dropbox storage, Microsoft, mailboxes and telephone) to help reduce costs. (Keli + Jess)*

ACTION – *Keli to prepare a draft budget and discuss with Karen if suitable to present at the next board meeting*

4. Risk

ACTION – *Wendy to follow up on the governance policy review.*

ACTION – *Policy on ???? and considering implications of the Social Media Act.*

ACTION – *Directors to review and provide input on policy priorities for the upcoming year*

- * More frequent board member meetings to facilitate better communication and decision-making.
- * Improving Communication and Policy Development, with a more structured approach to policy development.

5. General Business

- Please note email from OFW – additional funding
- NWA Secretariat – Working for Women from July to December, then National Aboriginal & Torres Strait Islander Women’s Alliance so possibly NRW in July – December 2026. This can be budgeted.

6. Any Other Business

CWA Conference – 19 May 2025 - Wagga Wagga – Keli attending first day only

ICPA Conference - 30 July 2025 – Adelaide – Jan Clifford OAM (invited)

ACTION – Keli to explore alternative options for attending the Agrifutures Dinner + Awards, considering trying to be cost effective.

OFW – Bi-monthly catchup 21 May 2025 9:30 to 11am

- Outcomes the election has had on our community. Explain the benefits or concerns you are hearing
- Tell us about your key priorities between now and December
- Tell us about any key insights you’ve heard from women in the community that are useful to understand. Describe any key themes
- Tell us about your nominated policy issue
- OFW updates

7. Next Meeting

10th June 2025 (Tuesday due to Kings Birthday)

This meeting to be moved to 5th June at 2pm.

14th July 2025 – please note this is the day before board meeting to be held on 15th July at 12 noon

11th August 2025

8th September 2025

13th October 2025

10th November 2025

8th December 2025

8. Meeting Closed

Meeting closed: 1.52pm